

RESUME FOR SAMINA ESMail

Name: Samina Esmail

Address: O O Box 76712-00620, Nairobi

Age: 64yrs

Date of Birth: 4th July 1953

Email address: kenya3@gmail.com

Current Address: 325 BOGANI ROAD NAIROBI KENYA/Moundsmere muthaiga

Telephone: 0722716070

email: kenya3@gmail.com

Kenya Citizen ID No 0849332

EDUCATION:

1969 – 1972	Kisumu Girls High School Senior Cambridge 2nd division
1971-1974	Kinnaird College for Women B.A 2nd division pass applied psychology and social work.
1974	Secretarial Course at Valley Secretarial College Nairobi
1981	Refresher secretarial course Valley Secretarial College, Nairob
2001	IAT Computer Collegei

EMPLOYMENT HISTORY:

1974	Secretary Managing Director Rift Valley Finance
1975-1983	Joined Kitale Industries as Director
2000-2002	KSPCA accounts officer
1996-1999	Rudolf Steiner School Administrator and Trustee
2000-20013	Western Seed Company Director
2013-date	Director and current Chairman of Board Western Seed Company

COMPUTER SKILLS:

Typing, using microsoft word, microsoft office excel, internet,

INTERPERSONAL SKILLS

Can communicate with all levels, particularly in a social environment can handle and deal with people. Easy to get along with yet determined and goal driven. Works well under pressure.

ORGANIZATION/ADMINISTRATIVE SKILLS:

Can work independently, self motivated and eager to perform well. Can handle petty cash, organize staff, accounts. Knowledge of quick books though haven't used it for a while.

LANGUAGE SKILLS:

Fluent in English and can speak Kiswahili

INTERESTS: Golf ,Bridge, charity work

Extra-curricular Activities:

Lady Captain Royal Nairobi Golf Club 1991

Lady Captain Muthaiga Golf Club 1993

Started playing golf in 1975 in Kisumu and Kitale. Current handicap being at Muthaiga of 27. Lowest handicap of 9. Currently handicapped at Muthaiga as home Club.

Golf, was Lady Chairman of Kenya Ladies Golf Union in 1994 and was a member of the Kenya national team several times traveling to Zambia and Zimbabwe.

Lady Captain Senior Ladies Golfing Society 2011

Lady Chairman Senior Ladies Golfing Society 2012

Bridge, Chairman Kenya bridge association, conducted several bridge classes and participated in several international bridge tournaments.

ACBL accredited TD

Credited ACBL Bridge Teacher

Past Chairman Kenya Bridge Association

Current:

Hon Secretary African Bridge Federation to date

Vice Chairman Board Of Governors Greensted International School Nakuru

Love for animals, dogs, horses etc.

REFERENCES:

Mike Fairhead
Duncan Adamson
Ambas James Ochami
Tom Adlam

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Te254721980818
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tel 254757037367I

Dated 18 January 2026